



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
DIVISION OF SCHOOL IMPROVEMENT – FINANCIAL MANAGEMENT
2008 FEDERAL PROGRAMS PROPOSED SUMMER SCHOOL PLAN

SCHOOL DISTRICT NAME	COUNTY-DISTRICT CODE:
DISTRICT FEDERAL PROGRAMS CONTACT:	TELEPHONE NUMBER:
DISTRICT CONTACT TITLE:	FORM DUE DATE: June 1, 2008

Proposed Summer School Plan

INSTRUCTIONS: The district must complete both pages of the proposed summer school plan if federal funds are being used for the summer school. The plan must be submitted and approved prior to services being provided.

The district intends to operate the following type(s) of summer school:

- ☐ 1. Title I program as a part of the regular district summer school, e.g. Title I staff providing additional services to students in district summer school (push-in or pull-out programs).
- ☐ 2. Title I program for Preschool children only.
- ☐ 3. Title I program for children in neglected or delinquent institutions only.
- ☐ 4. Title I program at a time different from the dates of the state-approved summer school.
- ☐ 5. A state-approved summer school that serves both Title I students and non-Title I students at the same time. The district must pay for the same level of services for both Title I and non-Title I students before Title I funds can be used. Title I funds can only be used for excess costs of the Title I students. The district will be required to provide a spreadsheet documenting excess costs.
- ☐ 6. Schoolwide state-approved summer school which includes Title I funds.
- ☐ 7. Summer school which uses either Title V funds or REAP funds. The district must provide specific documentation that ensures that supplant has not occurred.
- ☐ 8. A summer program other than those listed above. The attachment describes the summer services.

The district must attach a description of services that will be provided by using page 2 of this plan and/or a spreadsheet.

MAIL the completed forms by **June 1, 2008** to: Federal Financial Management, Missouri Department of Elementary and Secondary Education, PO Box 480, Jefferson City, MO 65102 or FAX to 573-526-6698.

QUESTIONS: Contact Federal Grants Management Supervisor, 573-751-3468

Assurances

The authorized representative assures the Department of Elementary and Secondary Education that the district is aware of the supplement not supplant requirement as it applies to summer school. The district will take advantage of funds available through the state supported summer school before using federal funds. Any Title I funds expended will be for allowable excess costs for Title I students only.

Signature of Authorized Representative	Date
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SCHOOL DISTRICT NAME:

DESCRIPTION OF SERVICES FOR 2008 FEDERAL PROGRAMS SUMMER SCHOOL – PAGE 2

A detailed description of services must be provided. Include an explanation of how the district will document that there is not a supplant issue, grade levels to be served, dates of services and estimated number of hours of instruction, estimated number of students to be served (both district and Title I), projected costs, and sources of funds. A spreadsheet may be attached.

Approved by Federal Grants Management Supervisor

Date:

Reviewed by Federal Financial Management

Date: